

# St. XAVIER'S HIGH SCHOOL

Barabati Stadium, Cuttack

## GRIEVANCE REDRESSAL FORM

1. Name of the student : \_\_\_\_\_ Std. \_\_\_\_\_ Sec. \_\_\_\_\_  
2. Mother's Name : \_\_\_\_\_  
3. Father's Name : \_\_\_\_\_  
4. Authorised Guardian (if any) : \_\_\_\_\_  
5. Address : \_\_\_\_\_  
\_\_\_\_\_

Ph. No. \_\_\_\_\_ M \_\_\_\_\_

E-Mail \_\_\_\_\_

6. Nature of grievance : Academic  Administration  Activity

(Put)

Transport  Any other \_\_\_\_\_

7. Gist of grievance : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Separate sheet may be attached if required and for proof if any)

8. Suggestion for improvement (if any) : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

Sign. of Mother/ Father/ Auth.guardian

N.B: The name of the informant will remain concealed so long the informant does not feel comfortable for such disclosure.